

# CURRICULUM VITAE

## PERSONAL DETAILS<sup>1</sup>

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## EDUCATION

<i>Institutions:</i>	Kaunas University of Technology, Faculty of Information Technology
<i>Date:</i>	09/1968-06/1973
<i>Degree(s) or diploma(s)</i>	Diploma & Masters degree in computer science
<i>Institutions:</i>	Kaunas University of Technology Post-graduate course: <i>Computerisation</i>
<i>Date:</i>	09/1980-06/1983
<i>Degree(s) or diploma(s)</i>	Certificate of completed post-graduate course
<i>Institutions:</i>	Kaunas Vytautas Magnus University, <i>Masters degree in Adult Education</i>
<i>Date:</i>	09/1999-31/01/2003
<i>Degree(s) or diploma(s)</i>	Diploma & Masters degree in Art (Education, specialisation-Adult Education)

## LANGUAGE SKILLS<sup>2</sup>

marked 1 to 4; 4 = excellent; add rows if necessary.

<i>Language</i>	<i>Reading*</i>	<i>Speaking*</i>	<i>Writing*</i>
English	4	4	4
Lithuanian	4	4	4
Russian	4	4	4
Polish	2	3	1

## RELEVANT PROFESSIONAL EXPERIENCE

Current professional position:

<i>Date:</i>	10/1994-until now
<i>Location</i>	Savanoriu 1, Kaunas, Lithuania
<i>Company</i>	Social Innovation Fund
<i>Position</i>	Managing Director
<i>Description</i>	In 1994 I was the initiator and one of the founders of the charity foundation named Social Innovation Fund (SIF). It was one of the first charity foundations in Lithuania created after the independence of Lithuania working on the sphere of social services and voluntary services. The SIF assists economically disadvantaged women to make positive changes in their lives through provision of educational opportunities, personal development, social support, information and advice. The SIF is actively engaged in influencing public policy and lobbying on women's human rights and gender equality issues. As a director and founder of the SIF I am personally responsible for the sustainable development of the Fund's activities.

<sup>1</sup> Details given under this section must correspond to the details given under section 1 of the application form.

<sup>2</sup> Details given under this section must correspond to the details given under section 3 of the application form.

<i>Date:</i>	10/1997- until now
<i>Location</i>	Savanoriu 1, Kaunas, Lithuania
<i>Company</i>	Social Innovation Fund's enterprise
<i>Position</i>	Director
<i>Description</i>	The Social Innovation Fund has established a profitable individual enterprise. The main activities: training courses in IT, Internet course, accountancy, computerised accountancy, English language etc. The enterprise also acts as a consultancy agency, organises exhibitions and provides other services. The profit of the enterprise is using to support the activities of the Social Innovation Fund. The SIF's enterprise is actively engaged in re-training of unemployed women, which it organises in close co-operation with Kaunas Labour Exchange Office

Previous professional position (repeat the table if necessary):

<i>Date:</i>	06/1982-09/1994
<i>Location</i>	Kaunas, Lithuania
<i>Company</i>	Television Equipment Research and Development Institute
<i>Position</i>	Chief of the computerisation department.
<i>Description</i>	Management of software creation for design of TV-sets. General management and personal development of staff. More than 50 computer engineers were employed on this department and have been under my direct responsibility.

<i>Date:</i>	02/1972-05/1982
<i>Location</i>	Kaunas, Lithuania
<i>Company</i>	Measuring Equipment Research and Development Institute
<i>Position</i>	Engineer-programmer
<i>Description</i>	Creating software for a database to define the quality of electronic measuring equipment. Scientific research on the verification of software.

Other relevant key qualifications / skills (e.g. experience in European cooperation in the field of education, etc.):

- Adult education skills; skills on social services for unemployed to re-enter labour market, communication skills; project co-ordinating and management skills; grant writing skills; NGOs development, administration and fundraising skills; lecturing skills; passion for generating practical results; understanding of the international market for IT services; management of the development of distance learning packages, CD-ROMs and information databases; acting as adult educator in IT and computer science; women's rights advocacy skills; promoting women's networking and international partner search; knowledge of EU structural funds.
- Experience in European and International co-operation in the field of education, acting as a main co-ordinator or national manager in thirteen European projects (EC Phare, Socrates, Leonardo, e-Learning bilateral with the Netherlands, Nordic Council of Ministers) and 3 International projects (mostly US foundations). The list of the projects with short description and my position in the project is in appendix 1.
- Experience in participation and giving presentations at various European and International conferences and seminars, as well as participation in the European Learning Product Fair with the EC Socrates project "European Network of Adult Education Organisations working on Women's Employment Issues" (see appendix 2).
- Experience in working on coalitions and networks with social partners in Lithuania and abroad for tackling unemployment, social inclusion and gender equality issues.
- Experience in preparing alternative reports for governmental reports on gender equality and social issues.
- Experience, skills and knowledge received during participation in European and International training programs (see appendix 2).
- Experience to be an Expert:

10/2002-present	Chief Expert of the EU Phare project 'Establishing of Women Employment Centers in Lithuania
10/2001-09/2002	Expert of the Finnish Ministry of Foreign Affairs project "Women's Empowerment and Entrepreneurship in Lithuania"
From 01.2004	Included to the list of the academic experts for EC Socrates program
08. 2004-09.2004	Academic expert for EU e-Learning program (projects evaluation)
11.2004-04.2005 11.2005-04.2006	Academic expert for EU Socrates (Minerva) program (projects evaluation)
From 01.2005	Included to the list of EC Leonardo da Vinci program,

- Experience in lobbying for gender equality, social services, voluntary work and other related social issues as well as for civil dialog between decision-makers and NGOs in the social and education sphere

**Membership in professional bodies:**

- Chairwomen and member of the board of the Lithuanian NGOs Coalition for Women's Human Rights Advocacy
- Member of the Lithuanian Association for Adult Education
- Member of the E-Committee of Kaunas County
- Member of the board of the Lithuanian Women's Association
- Member of the Association of the NGOs working in the social sphere in Kaunas County
- Member of the International Federation of Settlements and Neighbourhood Centers (IFS)
- Supporting member for the European Women's Lobby (EWL)
- Member of the board for Lithuanian Women's Lobby (branch of EWL)

**COMPUTER KNOWLEDGE**

marked 1-4; 4 = excellent; add rows if necessary.

Type of programme, application, etc...	Level*
Windows operating system	4
MS Word	4
MS Excel	4
MS Power Point	4
MS Access	3
Outlook Express	4
Internet Explorer	4
First Class	3
PageMaker	2
Corel Draw	3

**APPENDIXES.**

Appendix 1. Experience of participating in European and International projects.

Appendix 2. Publications and Participation at European and International conferences, seminars and training programs.

## Experience of participating in European and International projects.

<i>Position in the project</i>	<i>Date : from (months/year) to (months/year)</i>	<i>Name and brief description of the project</i>
Main co-ordinator	06/1995-06/1997	<b>"Women's Training Centre"</b> , financed by a Dutch government program and by Stichting GAMMA Dienstverlening, Stichting Rijnstad (the Netherlands). Computer training courses for unemployed women , job club for women
Main co-ordinator	03/1997-03/1999	<b>"Community and training centre for women"</b> , financed by the European Commission PHARE LIEN program, Co – financed by Stichting GAMMA Dienstverlening, Stichting Rijnstad (the Netherlands). Training courses for unemployed women: computer, English language, accountancy, social adviser. Establishing Women's information and advice centre. Child care program.
Main co-ordinator	11/1997-10/1998	<b>"Better a job than the dole"- Creating awareness and influencing public policy in the area of women's employment issues"</b> , financed by the U.S. Baltic Foundation, the U.S.A.I.D, Democracy Network Program. Publicity and lobbying for improving women's status. Training courses for women on IT
Main co-ordinator	01/1999-12/1999	<b>"Social Partnership Coalition"</b> , financed by the U.S. Baltic Foundation, the U. S. A. I. D., Democracy Network Program. Creating of soial partnership coalition, promoting the partnership between non-governmental and governmental institutions.
Project manager for Lithuania	02/1999-07/1999	<b>"Nordic – Baltic course in women's non-formal education"</b> , financed by Nordic Council of Ministers. Training of women's NGO leaders for using non-formal education as a tool for advocacy on women's human rights.
Main co-ordinator	02/1999-02/2000	<b>"The Strengthening of the role of the social partners in solving women's unemployment problems"</b> , financed by EC PHARE Partnership Program in Lithuania. Advocacy for the women's rights in labour market, round table discussion with members of Parliament and representatives of Ministries.
Project manager for Lithuania	03/2000-10/2000	<b>"Women, democracy and knowledge"</b> , financed by Nordic Council of Ministers. Training of women's NGO on democracy and advocacy.
Main co-ordinator	12/2000-11/2001	<b>"Lithuania on the Way to United Europe"</b> , financed by the Delegation of the European Commission to Lithuania, Small Project Facility Programme. Creating awareness on EU and increase women's participation in discussions of EU enlargement.
Main co-ordinator	12/2000-	<b>"Lithuanian NGOs Coalition for Protection of Women's Human Rights"</b> , financed by the Delegation of the European Commission to Lithuania,
Main co-ordinator	09/1999-03/2003	<b>"European network of Adult Education organisations working on women's employment issues"</b> , EU Socrates, Grundtvig 1 project with the participation of nine countries (SE, FI, DK, IS, ES, LT, HU, NL,EE). The Social Innovation Fund (LT) is a main co-ordinator of the project. Creating of the distance learning packages, information databases, CD-ROMs to encourage women to re-integrate to the labour market. Women's mobility training and human rights education. International conferences and pilot training of unemployed women under developed training modules.
Manager for Lithuania	12/1999-12/2000	<b>"From Global to Local: Cedaw Convention monitoring and implementing project"</b> . The project sponsored by UNIFEM aimed to strengthen of the implementation of the UN Convention of the Elimination of all kind of Discrimination Against Women" –CEDAW
Manager for Lithuania	10/2000-03/2003	<b>"Way to United Europe"</b> , EU Socrates, Grundtvig 1 project with the participation of eighth EU countries (UK, BG, LT, RO, ES, SE, IT, FR). Bulgaria as a main co-ordinator of the project. Creating of training materials about EU and CD-ROM.
Manager for Lithuania	10/2002-present	<b>"Euro-women- New metrology of women vocational training in the aspect of European labour market demands "</b> , EU Leonardo da Vinci project with participation of 4 European countries: Poland, Lithuania, Germany. Finland. SIF is a partner. Creating a new methodology of women's vocational training in the aspect of European labour market. Emphasis is on information technology and e-learning.

Manager for Lithuania	10/2001-present	<b>"Promotion of flexible learning in new environment through European Network of Folk High Schools"</b> , EU Socrates project with participation of 7 European countries (IT, SE, DK, IS, CY, DE, LT). SIF is a partner. The project aims to develop and strengthen folk high schools movement in Europe, to disseminate the innovative education approaches and good practice, to improve the learning surroundings by using of flexible learning in new environments.
Manager for Lithuania	10/2002-present	<b>"Adult Learning in Environment Related Themes (ALERT-2)"</b> , EU Socrates Grundtvig 1 project with participation of five European countries (UK, RO, LT, AT, FR). The SIF is a partner. The project aims to provide diverse learning opportunities, enabling people to understand and apply environmental sustainability in their everyday life. Target group – disadvantaged groups in lower income.
Manager for Lithuania	05/2003-present	<b>"Women on the Rise"</b> , Ministry of Labour of Finland. The project's goal is to contribute to the empowerment of women and to strengthen the competitiveness of female entrepreneurs in Kaliningrad region, Russia
Coordinator	07/2003-07/2004	<b>"Gender equality creates democracy"</b> - US Embassy in Lithuania sponsor of the project. Project will cover all ten counties in Lithuanian and aims on realising the real situation with gender equality in Lithuanian counties.
Main co-ordinator	10/2003-10/2006	<b>"Wo-Men- Gender Equality Creates democracy"</b> EU Socrates, Grundtvig 1 project with the participation of seven EU countries (UK, BG, LT, RO, CZ, AT, FI). Promoting of the European value of gender equality and monitor the implementation of the gender sensitive policies Target group- decision makers, leader of adult education organisations and NGOs.
Manager for Lithuania	10/2003-10/2005	<b>"Inclusive practices for learners with disabilities"</b> . EU Socrates, Grundtvig 1 project with the participation of ten EU countries (IT, PL, ES, UK, BG, LT, RO, CZ, AT, FI).
Manager for Lithuania	10/2003-10/2005	<b>E-Quality: Virtual spaces of democratic dialog among cultures, about the image.</b> EC e-Learning Initiatives project with participation of 6 EU countries :ES, GR, UK, SE, FR, LT
Manager for Lithuania	2005-2006	<b>"INTO: Intercultural Dialogue in European Society"</b> , EU INTI project with participation of five countries (ES, LT, RO, DE, DK).
Manager for Lithuania	2005-2008	<b>"Give me a hand"</b> , Equal project.
Manager for Lithuania	2004-2006	<b>"Committed Parents - Training course to work with migrant-parents in family education"</b> , EU Socrates Grundtvig 1.1 project with participation of seven countries (DE, LT, AT, RO, PL, ES, UK).
Manager for Lithuania	2004-2006	<b>"DELOA: Itinerant Workshops for Assessment, Help, Orientation and Information on Sexual Education, Equal Opportunities and Gender Equality Aimed at Rural Women"</b> , EU Socrates Grundtvig 1 project with participation of seven countries (ES, PT, LT, RO, CY, UK, BG).
Manager for Lithuania	2004-2005	<b>"Networking against effects of domestic violence"</b> , EU project with participation of four countries (DE, LT, UK, PL).
Manager for Lithuania	2006-2007	<b>"Care for carers"</b> , EC Daphne project with participation of three countries (IT, LT, SE).
Manager for Lithuania		<b>"Gender Mainstreaming implementation strategies for education and training in the area of early childhood care work and for day care centres"</b> , EC Leonardo da Vinci project with participation of five countries (LT, DE, TR, NO, ES).
Manager for Lithuania	2006-2008	<b>"Implementation of gender equal opportunities in labour market: tools, practice, changes"</b> , financed by Republic of Lithuania & EU
Manager for Lithuania	2005-2007	<b>DiGe_E - Managing diversity and gender_ Experts for Europe"</b> , EC Socrates Grundtvig 1.1 project with participation of 8 partners from 7 countries (DE, UK, BE, GR, LT, PT, FI)
Manager for Lithuania	2006-2007	<b>"Innovative Solutions in Upgrading Vocational Skills of Workers of Welfare Institution"</b> , EC Leonardo da Vinci project
Manager for Lithuania	2006-2008	<b>Background"</b> , EU Socrates Grundtvig 1.1
Manager for Lithuania	2006-2008	<b>"STEP: Steps Towards European Participation"</b> , EU Socrates Grundtvig

## **Publications and Participation at European and International conferences, seminars and training**

### **Publications :**

- Mecajeva L. Causes and problems of women's unemployment in Lithuania and practical ways of solving these problems. -Women Actors around the Baltic Sea, Abrahansons Tryckeri AB, Karlskrona, Sweden, 1997 (in English)
- Mecajeva L., Kisieliene A. The Program of Social Mobility for Women. - Adult Education today and tomorrow. Vytauto Didžiojo universitetas, Kaunas, 2000 (in Lithuanian with summary in English).
- Mecajeva L., Kisieliene A. Social mobility -a way to the labour market. Sociology-- the past, today and perspectives. Kaunas University of Technology, 2001 (in Lithuanian with the summary in English).
- Mecajeva L., Tereseviciene M. The Comparing Characteristic of the Professional Activities in Europe in the Aspect of Gender Equality. Kaunas. Vytautas Magnus University, 2001 (In Lithuanian with summary in English)
- Mecajeva L. Possibilities to Solve the Problems of Equity of A Contemporary Women: the Aspect of Life Long Learning. Kaunas. Vytautas Magnus University , master thesis, 2003
- Women's Human Rights. A Handbook, edited by L. Mecajeva. Kaunas, "Dakra", 2003

### **Participation at European and International conferences, seminars**

- "Information technology and human service". *Maastricht*, 1993, *Berlin*, 1994
- "Vital Voices: Women and Democracy", *Vienna*, July 7-12, 1997
- "Women and Men in Dialogue", *Druskininkai (Lithuania)* , May 30-June 1, *Valmiera (Latvia)* , July 7-10, 1997
- "Lifelong-Learning in the Changing Society: Challenges and Contradictions", *Kaunas (Lithuania)*, May 15-19, 1997
- "Co-operation between NGOs and Municipalities", *Vilnius (Lithuania)*, January, 1998
- "The role of the Community Centre in an Era of Uncertainty and Rapid Change" *Israel*, December, 1998
- "Women and Democracy", *Iceland*, December, 1999
- "Adult Education –situation, problems, tendencies", *September, 2000, Lithuania*
- "WoMen & Democracy", *Vilnius, Lithuania, June, 2001*
- "Sustainability through Lifelong Learning: European Perspectives." *Bath, England, July 18-20, 2001*
- "Learning Conference . XI German "Vokshochschultag" and Learning Product fair. 2001 General Assembly of the European Association of the Education of Adults. *Hamburg, 7-9 November 2001*
- "Helsinki Business Women's Summit", *Helsinki, Finland, September 25-27, 2002*
- "Helsinki Business Women's Summit": The Washington Program at Georgetown University. *Washington DC, USA, November 10-16, 2002*
- "Gender equality in the Socrates programme", *seminar organised by Tempus Public Foundation, Hungary, Budapest, 29-30 November 2002*
- Vocational education. Research and reality". *International conference. May 9-10, Kaunas, Lithuania*
- "Capacity building for gender equality in view of the European Union enlargement". *Seminar, organised by European Women's Lobby, Brussels, 18-20 May, 2003*

#### **PARTICIPATION IN TRAINING PROGRAMS**

- “Grant writing & teaching”, *The Institute for Local Government and Public Service and hosted by the Soros Educational Advising Centre Riga (Latvia)*, March 18-22, 1996
- “NGO Development, Administration, and Fundraising”. *Miami, Florida (USA)*, August 19-September 6, 1996
- “Baltic NGO Leader Course”, *Nordic Folk Academy (Goteborg, Sweden)*, November 30 - December 18, 1997
- “Orientation in the field of social work, unemployment programs and volunteer work in the Netherlands”, *Stichting Rijnstad (the Netherlands)*, November 2, 1997
- “NGO Leaders’ Management Development Programme Stage I”, Westminster Foundation for Democracy led by Charities Aid Foundation Consultants organised *by the NGO Information and Support Centre Vilnius (Lithuania)*, April, 14-17, 1997
- “Community Development”. *US Agency for International Development, Vilnius (Lithuania)*, January 31, 1997
- “Sexual Issues: theoretical and practical problems for research on sexuality”. *Nordic Institute for Women’s Studies and Gender Research Oslo (Norway), Latvia*, December 31, 1997
- “Volunteers and social work”, *Stichting Rijnstad (the Netherlands)*, April 14–18, 1998.  
“Further training of NGOs leaders”. *Goteburg (Sweden)*, Nordic Folk Academy, September, 1998
- “The CEDAW Convention and the Beijing Platform for Action / Reinforcing the Promise of the Rights Framework” (New York), January, 2000
- “Global to local : implementation and monitoring of CEDAW. (Convention of the elimination of all Forms Discrimination against Women), New York, June, 2000
- McDonough School of Business, Washington DC, USA, November 12-16, 2002.  
"Mentoring program for women in business"